

**CITY OF REDLANDS AIRPORT
ADVISORY BOARD
May 20, 2021 Minutes**

Present: Robert Pearce, Chair
Deborah Forthun, Vice Chair
Don Crow
James Pickens
Michael Sullivan
Renea Wickman
David Raley

Absent: None

Council Liaison: Paul Barich

Staff: Carl Bruce Shaffer, Larry Alms

1. **CALL TO ORDER** – Attendance, Pledge of Allegiance
 - A. Chairman Pearce called the meeting to order at 6:08 PM.
2. **PUBLIC COMMENTS**
 - A. None submitted.
3. **APPROVAL OF MINUTES**
 - A. Minutes of April 15, 2021, submitted by Board member Sullivan were approved by Board Member Wickman, seconded by Board Member Crow, and carried.
4. **COMMUNICATIONS**
 - A. Report from Staff
 - i. Mayor Barich reported that the City Manager is investigating the feasibility of the funding of a pay at the point of usage wash rack. The goal is to have the rack installed by the end of 2022.
 - ii. Mr. Shaffer reported that there was a power outage that impacted sections of the airport but all is currently resolved.
 - iii. Mr. Shaffer reported that staff has submitted a spreadsheet just prior to the meeting that detailed lease information at the airport. If the Board has questions on this they can be answered at the next meeting.
 - iv. Mayor Barich explained the City's position on the lease negotiations with Coyote hangar. This will remain an open agenda item (see 5D).
5. **OLD BUSINESS**
 - A. Update on the FAA Grants 2021 to 2025
 - i. Chairman Pearce explained that the State often contributes 5% of an FAA grant while the City is obligated to supply 5% of the FAA grant. Mr. Shaffer reported that grant request for the next 3 years will be focused on planning. The First, for \$150,000 is for a revised REI layout plan. The Second will be Wild Life hazard assessment. The Third will be on Wild Life hazard management plan. In 2024 & 2025 the plan is to procure grants to design and construct a fence around the entire 180 acre airport site. This fence will be designed to keep terrestrial wild life out of the airport.
 - B. Update REI Safety Actions to UPS Visual Approach
 - i. Chairman Pearce reported on the 100 page report generated by the FAA from the 3 day conference. He highlighted the usage of runway 24 as being contrary to the agreed upon

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- approach. This and other items will need to be addressed in the next FAA go around. Chairman Pearce will submit his comments on the report to Mr. Shaffer and the City Council.
- ii. The FAA is requesting an annual operations inventory for the airport. Mr. Shaffer discussed that the technology does not exist at the airport to easily generate the requested report. Previous counts indicate that 80,000 operations per year are as minimum number. REI has grown since this number was generated so it is a low number. Mr. Shaffer to investigate the acquisition of a non-paid college intern to perform the counting. Mr. Pickens and Mr. Shaffer will meet with the RAA to see if the membership can provide clarity on the increase in operations.
- C.** Update on IAC Aerobatic Competition Group event request.
- i. It was noted that this is not a public event. Requests have been submitted to the City, County, Water Conservation, Wildlife, and FAA for approvals. Permits seem to be moving along for approval.
- D.** Staff report on FBO lease renewal status.
- i. It was determined to review Mr. Shaffer's submitted spread sheet prior to next month's meeting so this item will be added to the new agenda.
- E.** Discussion and possible action pertaining to the May 18, 2021 AAB Annual Report to the City Council.
- i. Chairman Pearce reported that his presentation focused on the highlights and the future of enhancing the safety at the airport.
 - ii. There will be a power point presentation given to the Council in September. Vice Chair Forthun is working on pulling this together with a meeting with Mr. Shaffer still outstanding.
- F.** Discussion and possible action with respect to Board Chair and Vice Chair elections to take effect in July 2021.
- i. This was discussed during a previous Board meeting and it was decided to hold the elections in the June meeting so all 7 members could participate. New officers will be seated during the July Meeting.
- G.** Discussion and possible action recommending the amendment of Redlands Municipal Code Section 12.18.030 to allow non-City residents to reside on the Board.
- i. Chairman Pearce opened the topic up for discussion after he voiced his inclination to allow non-residents to reside on the Board. All Board members participated in a lengthy discussion.
 - ii. Possibly changing the Code to read "Property Owner". This would allow a non-resident hangar owner to become a board member.
 - iii. Chairman Pearce requested that each Board member submit to him a written point of view on this topic. He will summarize these inputs and make a recommendation during the next Meeting.

6. NEW BUSINESS

- A.** Establish a team that would provide an updated operations count for future FAA considerations. Vice Chair Forthun will investigate the availability of interns to do the counts.

7. POSSIBLE AGENDA ITEMS FOR NEXT MEETING

- i. Continue open Old Business items.
- ii. Staff report on Lease renewal status.
- iii. Update on the IAC Aerobatics Competition request.
- iv. Follow up Report on the UPS flight path.

8. BOARD MEMBER COMMENTS

New Member David Raley introduced himself to the board.

9. ADJOURNMENT AT 7:40 PM TO NEXT REGULAR MEETING ON June 17, 2021.