



CITY OF REDLANDS  
MUNICIPAL UTILITIES/PUBLIC WORKS COMMISSION

**APPROVED**  
**@ MUPWC'S**  
**SPECIAL MEETING**  
**ON OCT. 29, 2018**

REGULAR MEETING MINUTES

Monday, October 1, 2018, at 4:00 pm

A. Call to Order, Roll Call and Approval of Special Meeting Minutes of August 21, 2018

The regular meeting of the Municipal Utilities/Public Works Commission (Commission) was called to order by Chairperson Stanson at 4:01 pm with all commissioners present except one who arrived shortly after the new business item was presented. Below is the list of all present at the meeting.

Commissioners Mark Stanson, Tim Landis, Richard Hernandez, Norm Miner, Bill Bayne, R. Brad Thoms, and Adekunle Ojo; City staff Quality of Life Director Chris Boatman, Waste Management Coordinator Louie Miranda, , Municipal Utilities and Engineering Director Paul Toor, Municipal Utilities and Engineering Deputy Director Savat Khamphou, One Stop Permit Center Manager Don Young, Senior Administrative Technician Jane Weathers; and guests City Manager N. Enrique Martinez, Council Member Momberger, Mr. and Mrs. McBride, Mr. and Mrs. Cloud, and Mr. Dennis Bell.

**A motion to approve the August 21, 2018, regular commission meeting minutes was made by Commissioner Miner, seconded by Commissioner Landis, and approved unanimously.**

B. New Business

a. Status Report on Solid Waste Division Operations

Mr. Boatman introduced himself and briefly listed the divisions and oversight of the Quality of Life department. He provided a background on the role the Municipal Utilities/Public Works Commission had in the rate study reviewed, recommended to Council approving annual solid waste rate increases which started in October 2017. Mr. Boatman provided a handout which he discussed in his presentation to the Commission and guests that discussed updates and regulatory changes implemented in the past year and anticipated in the coming months. Challenges, such as the state finding alternative overseas locations to send recyclables, and goals, such as expansion of the City's collection of organic waste and installation of a new flare to accommodate the life expectancy of the city's landfill, were presented and discussed. Mr. Boatman made note, to Mr. Miranda's credit, the state of the solid waste and landfill operations are moving in a positive direction. Mr. Boatman offered to provide additional updates to the Commission in the future.

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b. Discussion and Possible Action – Removal of Properties from Agreement Requiring Street Improvements on Center Street

Mr. Khamphou and Mr. Young presented an agreement which property owner entered into with the City in February 1981 for a tentative tract map (Tract Map No. 8124, approved in August 1981). The parcel, later subdivided into 13 properties, had construction of improvements (per the conditions of approval of the Tract Map No. 8124 and the February 1981 agreement) required along the property frontages adjacent to Center Street and Elizabeth Street. City staff is in receipt of requests from two property owners seeking removal of their properties from the agreement. Discussion ensued concerning the original intent of the agreement, what intent the City had and has for construction of realignment and street widening as noted in the 1981 agreement, and several options, including cancellation of the agreement. Following significant question and answer, the Commission requested that staff provide additional information and options for their discussion and review at a special meeting to be scheduled later in the month.

c. Overview of Development Impact Fees for Accessory Dwelling Units

Due to the time, a very brief update on development impact fees as they related to accessory dwelling units (ADU) was provided. Staff explained the ADU law passed by the state in 2016 allows agencies to assess development impact fees but limits those fees to the estimated impact each ADU will have upon the need for City infrastructure. In addition, the State included limitations on the assessment of development impact fees assessed for utility facilities. More information will be provided to the Commission at a later date.

d. Discussion of Southern California Edison Rule 20A Potential Project

Due to the time, this item was deferred to the next commission meeting which was to be scheduled later in the month.

C. Public Comment - (for items not listed on this agenda, but within the jurisdiction of the Commission. Note that no general discussion of such items, or action on such items, may be taken by the Commission. At this time, the Commission will provide an opportunity for the public to address them on the subject which is scheduled on this notice. Please limit your comments to three (3) minutes).

None.

D. Communications

a. Report of the Commission's Activities

None.

b. Commissioner Reports and Requests for Future Agenda Items

None.

E. Adjournment

The meeting was adjourned at 6:00 pm.

Jane Weathers

Jane Weathers, Senior Administrative Technician