



CITY OF REDLANDS
MUNICIPAL UTILITIES/PUBLIC WORKS COMMISSION

APPROVED
@ MUPWC'S
REGULAR MEETING
ON OCT. 1, 2018

SPECIAL MEETING MINUTES/TOUR OF CITY FACILITY

Tuesday, August 21, 2018, at 9:00 am

All requesting transport in shuttle met at City Hall (Parking Lot) at 35 Cajon Street, Redlands, CA 92373 and met with rest of attendees at meeting place at: City of Redlands Wastewater Treatment Plant at 1950 Nevada Street, Redlands, CA

I. Municipal Utilities/Public Works Commission - Call to Order, Roll Call and Approval of Regular Meeting Minutes of August 6, 2018

The special meeting of the Municipal Utilities/Public Works Commission (Commission) was called to order by Chairperson Stanson at 9:05 am with a quorum of five commissioners. Commissioners Tim Landis and R. Brad Thoms were excused. Below is the list of all present at the meeting.

Commissioners Mark Stanson, Richard Hernandez, Norm Miner, Bill Bayne, and Adekunle Ojo; City staff Municipal Utilities and Engineering Director Paul Toor, Civil Engineer Jason Montgomery, Public Information Officer Carl Baker, Wastewater Operations Manager Ron Kisling, Senior Administrative Technician Jane Weathers; and guests Jennifer Iyer, Jennifer Maher, Brian Seghers, and Brian.

A motion to approve the August 6, 2018, regular commission meeting minutes was made by Commissioner Bayne, seconded by Commissioner Ojo, and approved unanimously.

Mr. Montgomery introduced himself and Mr. Kisling, who would be conducting the tour of the plant, and provided a brief overview of the assessment of the plant and explained that the group would return to the meeting room to discuss the tour and the assessment and design needs of the wastewater facility.

II. Tour the City's Wastewater Treatment Plant

Mr. Kisling began the tour at the headworks where the sewage enters the treatment plant. A brief description of the overall plant operations and characteristics ensued. The tour proceeded to the primary clarifiers, peak storage ponds and pump station and onto the aeration basins where the flow is split between the membrane bio-reactor (MBR) process and the conventional activated sludge process. The tour proceeded to the MBR basins and concluded at the sludge digesters. Along the way Mr. Kisling and Mr. Montgomery answered questions regarding the history, process and deficiencies throughout each process.

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- III. Continued Business
 - a. Discussion and Possible Action – Wastewater Treatment Plant Facility Assessment and Design

Following the tour of the Wastewater Treatment Plant, attendees re-grouped in the meeting room to discuss the anticipated facility assessment. It was discussed that once a comprehensive facility assessment and implementation plan is completed a roadmap will be prepared to complete the necessary improvements. Costs and a funding plan will be prepared and analyzed for the future improvement project. Using these cost estimates, a funding plan will be prepared as well as exploring grants or loans. Additional questions concerning non-potable piping and the Mountain View Power Plant were discussed.

The Commission and guests thanked staff for the tour of the facility and the overall consensus following discussion of the assessment was to continue educating the Commission to allow for thorough review prior to making recommendations. Specifically, the Commission is interested in seeing the analysis uniquely from a technical and economical perspective. Staff will plan to bring the item again to the Commission for their review, discussion and possible recommendation(s) in the future.

- IV. Public Comment - (for items not listed on this agenda, but within the jurisdiction of the Commission. Note that no general discussion of such items, or action on such items, may be taken by the Commission. At this time, the Commission will provide an opportunity for the public to address them on the subject which is scheduled on this notice. Please limit your comments to three (3) minutes).
- V. Adjournment
 - a. The meeting was adjourned at 10:40 am.

Jane Weathers

Jane Weathers, Senior Administrative Technician