



CITY OF REDLANDS  
MUNICIPAL UTILITIES/PUBLIC WORKS COMMISSION

**PENDING  
APPROVAL**  
@ MUPWC'S  
regular meeting on  
December 2, 2019

SPECIAL MEETING MINUTES

Monday, September 16, 2019, at 4:00 pm  
Civic Center, 35 Cajon Street, Suite 200  
City Manager Conference Room

- A. Call to Order, Roll Call and Approval of Special Meeting Minutes of June 24, 2019, and July 11, 2019

The special meeting of the Municipal Utilities/Public Works Commission (Commission) was called to order by Commissioner Landis at 4:01 pm with six commissioners present and one absent. Commissioner Hernandez was not in attendance. Below is the list of Commissioners and staff present at the meeting and any public who signed in.

Commissioners Tim Landis, Adekunle Ojo, Brad Thoms, Norm Miner, Steve Stockton, and Chandrasekar Venkatraman; City staff Engineering Manager Savat Khamphou, Senior Civil Engineer Goutam Dobey, Senior Project Manager Ross Wittman, and Senior Administrative Assistant Jane Weathers; and guests Dennis Bell and Utilities Advisory Committee member Christine Roque.

**A motion was made by Commissioner Miner and seconded by Commissioner Stockton to approve the minutes of the June 24, 2019 special meeting of the Municipal Utilities/Public Works Commission. Guest Ms. Roque asked that it be noted that she was a guest present at the June 24 meeting. The minutes were approved unanimously.**

**A motion was made by Commissioner Miner and seconded by Commissioner Stockton to approve the minutes of the July 11, 2019 special meeting of the Municipal Utilities/Public Works Commission. The minutes were approved unanimously.**

- B. New Business  
a. Introduction and Welcome of Newly Appointed Commissioner Chandrasekar Venkatraman

The Commission welcomed Chandrasekar Venkatraman, also known as 'CV', to the Commission who was recently appointed to fulfill a vacancy left by former Commissioner Bill Bayne who served on the commission since November 2014. A roundtable introduction ensued.

- b. Construction Update on 2019 Capital Improvement Project Water Pipeline Replacement

Mr. Dobey and Mr. Khamphou provided an update on a capital water main project that will occur over an 8 month duration and prior to streets resurfaced under the Pavement

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Accelerated Repair Implementation Strategy, or PARIS, program. A map identified portions of City streets where construction will occur and in what order. Commissioner Miner was disappointed in how long it took for the project to be awarded for construction, and stated he was unhappy to see that Garden and other nearby streets were not prioritized as he thought they should have been. Staff mentioned the coordination with other utilities and the next PARIS project were considered for scheduling work. Once the project is at 70% to 80% completion, the next PARIS project will follow, which is anticipated in April 2020.

c. Design Update on 2019 Capital Improvement Project Sewer Pipeline Replacement  
Mr. Dobe presented to the Commission a map of the upcoming sewer line replacement project, primarily spot repairs, to be awarded in early November. Video inspections were performed on all clay sewer mains prior to the prioritization of 6,000 linear feet of sewer pipe which replaces portions of pipe between 70 and 80 years old.

d. Design Update on 2019 Pavement Accelerated Repair Implementation Strategy (PARIS) Program and Projects Update  
Mr. Dobe explained that staff continues to plan for the maintenance and resurfacing of 2/3 of city's streets through the PARIS program. Moving forward, staff is working with a consultant in evaluating the methodology used for PARIS and will present to the Commission once in early 2020. The next PARIS project is anticipated to be awarded in January 2020 with construction anticipated to start in April 2020.

C. Public Comment

Ms. Roque requested an update on water and sewer rates being reviewed currently by the Utilities Advisory Committee.

D. Communications

a. Commissioner's Report of Activities

There were no updates reported of Commissioner activities.

b. Commissioner Requests for Future Agenda Items

Commissioner Stockton requested an order of the priority for streets scheduled in future PARIS projects be presented to the Commission for their review and input.

E. Adjournment

The next regularly scheduled meeting for October was discussed and anticipated to be cancelled and a special meeting anticipated to be coordinated for later in October or November. The meeting was adjourned at 5:05 pm.

*Jane Weathers*

Jane Weathers, Senior Administrative Assistant