

**DRAFT  
CITY OF REDLANDS  
PARKS AND RECREATION ADVISORY COMMISSION  
Regular Meeting of January 10, 2019  
MINUTES**

**CALL TO ORDER at 5:01 pm - Attendance**

Present: Kimberly Collins, Chair  
Roy Cencirulo  
Ann Davis Schultz  
Don Gifford  
Tina Price  
Pavit Salujia  
Maryn Wells

Absent:  
Ryan Johnson, Vice Chair, excused  
Cathyleen Nece, unexcused

QOL Staff: Tricia Swope, Senior Project Manager;  
Jocelynn Santa Cruz, Project Assistant  
Shawn McIntosh, Parks Coordinator

Council Liaison: None

**2. PUBLIC COMMENTS:**

Rich O'Donnell spoke regarding a follow up to concerns for maintenance needs at Prospect Park. Commission Price invited Mr. O'Donnell to attend the next meeting of the Friends of Prospect Park.

Laverne Clark was recognized as an outstanding Student Commissioner and thanked for her year-long service.

**3. WELCOME TO NEW COMMISSIONER PAVIT SALUJA**

Chair Collins welcomed new Student Commission Pavit Saluja. All Commissioners introduced themselves and Commissioner Saluja indicated he is a junior at Redlands High School, plays on the Tennis team and participates on the Speech and Debate Team.

**4. APPROVAL OF MINUTES**

The minutes of the September 13, 2018 meeting were approved on a motion by Roy, seconded by Tina, and carried.

**5. STATUS REPORTS**

A. *City Council Liaison Report* – none forthcoming

B. *QOL staff report on current park activities*- Shawn McIntosh indicated that staff is awaiting a purchase order that will provide soft fill (mulch for playground flooring) for one half of the City's parks. Commissioner Price asked what the fill was made from. McIntosh indicated it is wood chip material that is IPEMA International Play Equipment Manufacturers Association Certified for playgrounds and that plastic options are cost prohibitive. The

Crafton Park restroom roof, tile, and electrical work is completed. Staff anticipates the drywall and flooring to be completed within one or two months. At Heritage Park, the gabions flex board and stage will be completed in spring. The Clock Tower for Ed Hales Park is nearing completion. The shade sail canopy at Sylvan and the curbing at Heritage Park have both been repaired. RUSD Liaison O'Neill indicated that the City and RUSD may be able to collaborate on the purchase of this material. Staff will research this possibility. Commissioner Cencirulo reported that the faucets in the restrooms near the Ford Park Tennis Courts often stay on; staff will create a work order to replace with water saving faucets

- C. *QOL staff report on Skate Park Ribbon Cutting Event* – Tricia Swope reported that the grand opening and ribbon cutting event was scheduled for Saturday, January 26, 2019 from 12 noon to 4pm.
- D. *Student Liaison Report*- none forthcoming
- E. *Commissioner Wells report on assigned parks* – Commission Wells provided background research related to Ed Hales Park and reported on visit to Crafton Park.

## 6. **OLD BUSINESS**

- A. *Status update on the Recreation Facility upgrade projects*- Tricia Swope reported that the bids for both the Kitchen Facility and Multipurpose Room dance floor would be posted the following week.
- B. *Discussion and possible action related to request to City Council for change in Commission Membership* – This item was tabled for discussion at the next meeting pending notification of commissioners seeking reappointment.
- C. *Discussion and possible action related to goals and objectives for the coming year* – This item was tabled for discussion at the next meeting pending the outcome of a subcommittee meeting on the topic.

## 7. **NEW BUSINESS**

- A. *Discussion of CDBG Funding of project* - This item was tabled for discussion at the next meeting pending discussion of Commission goals
- B. *Status of Zanja Trail* – Tricia Swope reported that a ribbon cutting ceremony was forthcoming for the Phase 2 section of the park, more information would be provided to the Commissioners as it became available.
- C. *Discussion regarding Prospect Park irrigation and improvements* – Commissioner Price reported that trees identified for removal would be removed within the next week. An inventory of the trees within Prospect Park is ongoing. The walls and drainage issues are a priority for the Friends of Prospect Park. An architect will be commissioned to review the area and provide suggestions for improvement.
- D. *Discussion and possible – Council Member's recommended projects* - This item was tabled for discussion at the next meeting pending the outcome of a subcommittee meeting on the topic.

## 8. **Possible Agenda Items for Next Meeting**

- A. Party Committee (for outgoing Commissioners)
- B. Commissioner Gifford to report on assigned Parks

9. 6:11 P.M. - Adjournment to next regular meeting: Thursday, March 14, 2019, 5:00 PM, Council Chambers.