

**Sealed Bid**  
**FOR**  
**Sale of City of Redlands Airplane – Cessna 172H**

**BID # 20180517DAD**

Issued By:

City of Redlands  
Purchasing Division  
Dana Abramovitz-Daniel, Purchasing Manager  
Redlands, CA 92373

Phone (909)798-7525 ext. 2  
[dabramovitz@cityofredlands.org](mailto:dabramovitz@cityofredlands.org)

**Date of Issue:**

Thursday, May 31, 2018

**Due Date / Time:**

Tuesday, June 26, 2018 @ 2:00 P.M.

**Responses received and opened at:**

Office of the City Clerk, City of Redlands, 35 Cajon Street,  
Suite 4, Redlands, CA 92373



**CALENDAR OF EVENTS /  
REQUEST FOR BID TIMELINE**

Listed below are the important dates and times by which the actions noted must be completed. All dates are subject to change by the Purchasing Manager. If the Purchasing Division finds it necessary to change any of these dates or times prior to the bid due date, the change will be accomplished by addendum.

<b><u>ACTION</u></b>	<b><u>COMPLETION DATE</u></b>
<b>Issue Request For Bid (RFB)</b>	<u>Thursday, May 31, 2018</u>
<b>Presale Meeting and Viewing</b>	<u>Wednesday, June 13<sup>@</sup> 10am- 2PM. 1641 Sessums Dr, Redlands, CA</u>
<b>Last Day for Questions</b>	<u>Wednesday, June 13, 2018 @ 5:00 pm</u>
<b>Published response to questions</b>	<u>Monday, June 18, 2018 @ 2:00 pm</u>
<b>Bids Due</b>	<u>Tuesday, June 26, 2018 @ 2:00pm</u>
<b>City Council Approval</b>	<u>TBD</u>

## PART 1 INTENT AND GENERAL INFORMATION

### BACKGROUND

The City of Redlands Purchasing Division is soliciting bids for the sale of its Cessna 172H Airplane.

### REQUEST FOR BID

Sealed bids will be received by the City of Redlands at the Office of the City Clerk, City of Redlands, 35 Cajon Street, Suite 4, Redlands, CA 92373 **until 2:00 p.m., Tuesday, June 26, 2018 for: BID # 20180517DAD– Title: Sale of Airplane – Cessna 172H.** Bidders shall take careful notice of the following conditions of this Request for Bid:

- Submissions by FAX or other electronic media will not be accepted under any circumstances. Late submissions will not be accepted under any circumstances.
- Bidders may withdraw and/or replace bids at any time until the deadline for submission of bids.
- All questions received **by the due date** will be considered. Questions will not be answered over the phone.
- Any inquiry or request for interpretation received by the **City before the indicated due date will be given consideration. Post all questions** online at eProcurement system at [www.cityofredlands.org/RFP](http://www.cityofredlands.org/RFP). Answers will be provided posted at the city website, eProcurement system: [www.cityofredlands.org/rfp](http://www.cityofredlands.org/rfp)

### HOW TO SUBMIT A BID

One complete bid package must be submitted in a single sealed envelope. The outside of the bid package shall be prominently marked with the following identification: **“BID # 20180517DAD– Title: Sale of Airplane – Cessna 172H”** together with the name and address of the bidder. All bids shall be mailed or hand delivered to office of the City Clerk at the address given, by the date and time set forth herein.

#### **Bids can be mailed hand-delivered or sent by courier to:**

City of Redlands,  
Office of the City Clerk  
35 Cajon Street, Suite 4,  
Redlands, CA 92373

The City reserves the right to amend this REQUEST FOR BID (RFB) prior to the bid due date. Addenda or addendum will be **published on the City’s website (cityofredlands.org)**. In case any Proposer fails to acknowledge receipt of such addenda or addendum, his/her bid will nevertheless be construed as though it had been received and acknowledged and the submission of his/her Bid will constitute acknowledgment of the receipt of same. All addenda are a part of the Bid Documents and each Bidder will be bound by such addenda, whether or not received by him/her. It is the responsibility of each Bidder to verify that he/she has received all addenda issued before Bids are opened.

## **TERMS AND CONDITIONS**

### **INSURANCE**

The awarded person shall be responsible for providing proof of insurance and shall maintain coverage against claims for injuries to persons or damage to property which may arise from or in connection with the ownership, maintenance or use of the aircraft.

**Aviation Liability Insurance** - on an "occurrence" basis, including products and completed operations, property damage, bodily injury with limits no less than \$2,000,000 per occurrence, and \$2,000,000 in the aggregate.

If applicable, **Workers' Compensation** insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.

### ***Other Insurance Provisions***

The Aviation Liability policy is to contain, or be endorsed to contain, the following provisions:

1. **The City of Redlands, its officers, officials, employees, and volunteers are to be covered as additional insureds** with respect to liability arising out of the ownership, maintenance or use of the aircraft.
2. For any claims related to this sale, **the Owner's/Operator's insurance coverage shall be primary insurance** coverage as respects the Entity, its officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the City's insurance and shall not contribute with it.
3. Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the Entity.

### ***B. Waiver of Subrogation***

- C. Owner/Operator hereby grants to Entity a waiver of subrogation which any insurer may acquire against Entity, its officers, officials, employees, and volunteers, from Owner/Operator by virtue of the payment of any loss. Owner/Operator agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation but this provision applies regardless of whether or not the Entity has received a waiver of subrogation endorsement from the insurer.

### ***Acceptability of Insurers***

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best rating of no less than A:VII.

### ***Verification of Coverage***

Prior to the flight, Owner/Operator shall furnish the Entity with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the policy listing all policy endorsements. All certificates and endorsements are to be received and approved by the Entity before the flight commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Owner's/Operator's obligation to provide them. The Entity reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

### **PAYMENTS**

Payments shall be made within 5 days from the receipt of notice of payment. Payment shall be made in cash, cashier check or wire transfer only.

### **RIGHT OF REJECTION**

The City of Redlands reserves the right to reject any and/or all bids, reserve the right to waive any informalities or irregularities in the bid or examination process and reserve the right to award bids and/or contracts in the best interest of the City.

**ADDITIONAL TERMS AND CONDITIONS**

Unless indicated by the City, no additional terms and conditions included with the bid response shall be evaluated or considered and any and all such additional terms and conditions shall have no force and effect and are inapplicable to this bid. If submitted either purposefully through intent or design or inadvertently appearing separately in transmitting letters, specifications, literature, price lists or warranties, it is understood and agreed the general and special conditions in this solicitation are the only conditions applicable to this bid and the Bidder's authorized signature affixed to the bid attests to this.

**TRANSPORTATION OF AIRPLANE**

The awarded person shall be responsible for transporting the airplane from the City Hanger. The awarded person shall be responsible for any damages and or costs for any damages or costs resulting from the process of transporting the property from the City Hanger. The awarded person shall transport the airplane within five (5) days of notification for pickup.

**DEPARTMENT OF MOTOR VEHICLES (DMV) DOCUMENTATION**

The awarded person shall properly complete all necessary DMV paperwork and bare all transfer costs to ensure that the City Airplane title is properly transferred from seller (City) to buyer.

**WARRANTY**

The City of Redlands does not guarantee the condition and quality of any item, and all items will be sold in "as is" condition.

**RIGHT OF REJECTION**

The City of Redlands reserves the right to reject any and/or all bids, reserve the right to waive any informalities or irregularities in the bid or examination process, reserve the right to select low bid per item, and reserve the right to award bids and/or contracts in the best interest of the City.

**TAXES**

Do not include sales taxes in the bid price. Taxes will be charged at the rate of 7.75% of the price proposal.

**PRESALE MEETING AND VIEWING**

Wednesday, **June 13 @ 10am-2PM.**

Address: 1641 Sessums Dr, Redlands, CA



**PART 4  
BID DOCUMENTS  
BID COVER PAGE**

<b>Name of Firm, Entity or Organization:</b>					
<b>Federal Employer Identification Number (EIN Or Social Security Number (SSN):</b>					
<b>Name of Contact person:</b>					
<b>Title:</b>					
<b>Email address:</b>					
<b>Mailing Address:</b>					
<b>Street Address (if different):</b>					
<b>City, State, Zip:</b>					
<b>Telephone:</b>			<b>Fax:</b>		
<b>Organization: (check one)</b>	<b>Corporation:</b>	<input type="checkbox"/>	<b>Proprietorship:</b>	<input type="checkbox"/>	<b>Other:</b> <input type="checkbox"/>
	<b>Partnership:</b>	<input type="checkbox"/>	<b>Joint Venture:</b>	<input type="checkbox"/>	_____
<b>If Corporation:</b>					
<b>Date of Incorporation:</b>			<b>State of Incorporation:</b>		
<b>States Registered in as Foreign Corporation:</b>					
<b>Authorized Signature:</b>					
<b>Print Name:</b>					
<b>Signature:</b>					
<b>Title:</b>					
<b>Phone:</b>					
<b><i>This document must be completed and returned with your submittal.</i></b>					

## BIDDER CERTIFICATION

<b>Submit To: City of Redlands</b> Office of the City Clerk 35 Cajon Street, Suite 4 Redlands, CA 92373		<b>CITY OF REDLANDS</b>  <b>REQUEST FOR BID (REQUEST FOR BID) CERTIFICATION</b>  AND ADDENDA ACKNOWLEDGMENT		
<b>DUE DATE:</b> June 26, 2018	<b>DUE TIME:</b> 2:00 pm	<b>REQUEST FOR BID</b> #20180517DAD		
<b>TITLE: Sale of Airplane- Cessna 172H</b>				
<b>BIDDER NAME:</b>		<b>PHONE NUMBER:</b>		
<b>BIDDER MAILING ADDRESS:</b>		<b>FAX NUMBER:</b>		
<b>CITY/STATE/ZIP</b>		<b>E-MAIL ADDRESS:</b>		
<p>"I, the undersigned, certify that I have reviewed the addenda listed below (list all addenda received to date). I understand that timely commencement will be considered in award of this REQUEST FOR BID and that cancellation of award will be considered if commencement time is not met, and that untimely commencement may be cause for assessment of liquidated damages claims. I further certify that the services will meet or exceed the REQUEST FOR BID requirements. I, the undersigned, declare that I have carefully examined the REQUEST FOR BID, specifications, terms and conditions as applicable for this Request, and that I am thoroughly familiar with all provisions and the quality and type of coverage and services specified. I further declare that I have not divulged, discussed, or compared this REQUEST FOR BID with any other Offer or and have not colluded with any offertory or parties to an REQUEST FOR BID whatsoever for any fraudulent purpose."</p>				
_____	_____	_____	_____	_____
Addendum #	Addendum #	Addendum #	Addendum #	Addendum #
<p>"I certify that this quote is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting an REQUEST FOR BID for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this REQUEST FOR BID and certify that I am authorized to sign this response and that the offer is in compliance with all requirements of the REQUEST FOR BID, including but not limited to certification requirements. In conducting offers with an agency for the City of Redlands respondent agrees that if this bid is accepted, the respondent will convey, sell, assign, or transfer to the City all rights, title and interest in and to all causes of action it may now or hereafter acquire under the anti-trust laws of the United States for price fixing relating to the particular commodities or services purchased or acquired by the City. At the City's discretion, such assignment shall be made and become effective at the time the purchasing agency renders final payment to the respondent."</p>				
_____		_____		_____
Authorized Bidder Name, Title (Print)		Authorized Signature		Date
<b><i>This form must be completed and returned with your Submittal</i></b>				

### **ITEM DESCRIPTION**

- 1967 Cessna 172H
- Serial # 17256180
- F.A.A. Reg # N3280L
- Lycoming O-360(180HP) 4 Cylinder Engine  
100 hours left to T.B.O. (Current Tach 302.9)
- Variable/Constant Speed Propeller
- Horton Stoll Kit
- Airframe: Approx. 10,704 hours
- Avionics: Garmin SL40, Garmin GTX 330ES, Garmin GTN650, Dil Audio System, Bose Aviation Headset, Lightspeed Zulu 3 HeadsetsX 2. New Upholstery (6/2017) with ASU logo on head rest only

### **MAINTENANCE CONDITION**

- Annual Due: May 2018
- Hangered
- Damage History: NONE

### **BOOKS AND LOGS**

- Available to be viewed on June 13<sup>th</sup> 10AM to 2PM





**Price Proposal**

DESCRIPTION	QUANTITY	UOI	UNIT PRICE
City of Redlands Airplane- Cessna 172H	1	Each	\$ <hr/> Unit Price

**TAXES**

Do not include sales taxes in the bid price. Taxes will be charged at the rate of 7.75% of the price proposal.

**Proposer Name:** \_\_\_\_\_