Return to:
One Stop Permit Center
35 Cajon Street, Suite 15A
P.O. Box 3005
Redlands, CA 92373

RENTAL FEE: $57.00

SIGN REQUEST - PROSPECT PARK

Corner of Highland Avenue and Cajon Street

Date to be erected: _____ Date to be removed: _____

In space above, print exact wording as it will appear on sign.

SIGN POLICY

1. Rental of the Sign area at Prospect Park (corner of Highland and Cajon) is limited to Redlands not-for-profit cultural organizations advertising a local event.
2. No political signs or commercial advertising permitted.
3. Time slots (maximum of two weeks) for use of the sign shall be given on a first come, first served basis. A sign may remain over two weeks unless an application is received from another applicant.
4. The sign is not available from June 15 through August 31.
5. Sign must be delivered to Park Shop, 1270 W. Park, Building J, on the workday immediately before the sign is to be erected. DELIVERY MAY BE MADE FROM 2:00 TO 3:00 P.M. ON MONDAY - THURSDAY ONLY! (Deliver approved sign to the eastside of Bldg. "J" covered area against the brick wall. Pick-up of sign is in same place.)
6. Signs must be picked up from the Park Shop within one week after removal.

SIGN SPECIFICATIONS

4' X 8' plywood; one-half inch thick – 1" to 2" border for artwork

_____ _____
Name of Sponsoring Organization Signature of Applicant

_____ _____
Telephone Address

_____ _____ _____
Amount Paid City State Zip

_____ _____
Date Paid Initials

Receipt for Sign Rental permit and installation fee is hereby acknowledged.

Quality of Life Director: _____ Date:_____
Distribution: _____ Parks Division _____ Applicant

Revised 12/11/2012