

**CITY OF REDLANDS**  
**MUNICIPAL UTILITIES/PUBLIC WORKS COMMISSION**  
**Monday, July 20, 2015, at 4:00 P.M.**  
Special Meeting  
Municipal Utilities & Engineering Department Conference Room  
35 Cajon Street, Suite 15A, Redlands, CA

**MINUTES**

Commissioners Present:

Stephen Stockton (Chairperson)  
Mark Stanson  
Tim Landis  
Norman Miner  
Bill Bayne

Absent:

Shane Wellborn (unexcused)  
Richard Hernandez (unexcused)

Staff:

John James, City Council Liaison  
Janice McConnell, Assistant to the City Manager  
Chris Diggs, Interim MUED Director  
Michael Pool, Interim City Engineer  
Greg Brooks, Senior Project Manager  
Cecilia Griego, Water Conservation Coordinator

Guest(s):

Theresa Dale, 2014 Utilities Advisory Committee member  
Dennis Bell

**I. Municipal Utilities/Public Works Commission - Call to Order, Roll Call and Approval of Minutes of Regular Meeting on June 1, 2015**

The regular meeting of the Municipal Utilities/Public Works Commission (MU/PWC) was called to order by Chairperson Stockton. The minutes of the regular meeting held June 1, 2015, were unanimously approved.

**II. New Business**

**A. Discussion and Possible Action Related to Annual Commission Update to City Council (Chairperson Stockton)**

Based on Council request, the Commission will anticipate presenting to City Council at their January 2016 meeting a report of this Commission's activities and actions taken over the calendar period of January 2014 thru December 2015.

**B. Discussion Regarding Water, Wastewater, and Nonpotable Rates (Chris Diggs, MUED Director)**

Mr. Diggs provided a status on the water, wastewater, and nonpotable rates. The meetings of the Utilities Advisory Committee last year resulted in recommendations to staff to implement a rate increase. However, given the current drought conditions and state orders to conserve, staff was directed by Council to study budget-based rates. Staff will again

work with a consultant and Santa Ana Watershed Project Authority to design a budget-based rate.

C. Discussion and Possible Action – Pipeline Replacement Selection Methodology (Chris Diggs, MUED Director)

Mr. Diggs presented information regarding a selection methodology to be used for determining pipeline replacements throughout the City. The performance criteria and corresponding weighted rating for each criterion was shown. A discussion ensued related to how the program would be implemented along with an understanding that the shown matrix was a tool in the selection process. Staff would also use engineering judgement when selecting pipes to be replaced.

**A motion was made by Vice Chairperson Stanson and seconded by Commissioner Landis to approve the staff recommended rating criteria to be utilized for the selection methodology for pipeline replacement. The motion carried unanimously.**

### III. Communications

A. Update on Pavement Accelerated Repair Implementation Strategy (PARIS), (Chris Diggs, MUED Director)

The City's Pavement Accelerated Repair Implementation Strategy, or PARIS, program is in its third year. To date, 110 lane miles have been resurfaced with an additional 88 lane miles currently being resurfaced under a construction contract with Match Corporation. Later this year, a contract for the next phase of PARIS will be issued as staff continues to stay on target in meeting the objective of resurfacing 420 lane miles throughout the City.

B. Update on Water Conservation (Chris Diggs, MUED Director)

Ms. Griego updated the Commission on outreach efforts of the City's water conservation program. Since May 2015 water use has decreased in comparison to the same months in 2013. The rebate program has been successful, with large customers, such as Christ the King Lutheran Church, taking advantage of incentives. Since the Governor's Executive Order in April 2015, a drought task force was created and has been successful in developing a uniform water conservation message, creating an effective water waste reporting system, and water efficient landscape projects at City facilities, such as fire stations. These projects will utilize existing landscaping and are anticipated to serve as models or demonstration gardens to encourage residential drought tolerant conversions.

C. Commissioner Reports and Requests for Future Agenda Items

For the next regular meeting to be conducted on October 5, 2015, Commissioners requested the following items be added to the agenda: 2014 URS Draft Efficiency Initiatives for Wastewater Treatment Operations Report; Redlands Boulevard/Alabama Street/Colton Avenue Realignment Project; and Senate Bill 628 concerning enhanced infrastructure financing.

**IV. Public Comment**

None.

**V. Adjournment**

Chairperson Stockton adjourned the meeting.

Jane Weathers

Jane Weathers, Senior Administrative Technician

APPROVED