

**CITY OF REDLANDS  
PARKS AND RECREATION ADVISORY COMMISSION  
September 8, 2016  
MINUTES**

**Call to Order at 4:00 pm - Attendance**

Present: Roy Cencirulo, Chair  
Don Gifford  
Patrick Hafley  
Ryan Johnson  
Kimberly Collins  
Tina Sray Price  
Tyler Sepulveda  
Maren Wells

Absent: Cathyleen Nece

QOL Staff: Sean McIntosh  
Dave Jaffe  
Tricia Swope

**2. Public Comments:**

Kerry Kenison with Redlands Baseball for Youth (RBY) voiced concerns with the bleachers at Community Park. According to Kenison, the cost to replace the bleachers is approximately \$40,000 to replace. RBY is willing to pay a portion of this replacement cost over time. Kenison also indicated that the netting behind the backstops is deteriorating, and would cost between \$3,000-\$4,000 to replace. Kenison reported that 1,200 children are in the program from January to July and September to November. New refrigerators and freezers are also needed for the snack bar, and they would cost about \$10,000 to fix. RBY can help the City to pay for the appliances, however, their budget is \$55,000 and they spend \$60,000 a year. RBY also want to amend their agreement with the City because some parts are too vague, such as sections that leave the sprinklers and lawns all to RBY to maintain. Tina asked if it costs \$60,000 for maintenance yearly, and Kenison replied that it does cost that much to maintain all the fields, fix fencing, and more. She also asked if the bleachers would be new for \$40,000 and if they could be retrofitted. Kenison responded that while the bleachers could be retrofitted, since they are old, obtaining new bleachers for \$40,000 would be a better option. Don asked what fund the City would use for the total project, and the money comes from the general fund, and Tricia stated that it can be added to the recommended projects from the Parks and Recreation Advisory Commission. Pat asked if the bleachers at Community Park were the same for football, and it was determined that they are not because the Junior All American Football group purchase their own. Ryan asked about the lifespan on the current bleachers, and they might be able to last awhile but the weather could greatly shorten it; replacing them would be best. Roy inquired on how often is the RBY contract discussed, and it is discussed once a year around July and August, but can be discussed at anytime.

### 3. **Approval of Minutes**

Don stated that he mentioned in the last meeting about inviting the skatepark committees to present to the commission, but this was not in the minutes. A correction is to be made to indicate Kimberly in attendance and Cathyleen and Ryan as absent. Tina motioned to approve the minutes with corrections, and Pat seconded.

### 4. **Correspondence and communications**

A. *City Council liaison report* - Jon Harrison was not in attendance, so no report was made

B. *Park Ranger Program Report* - Mike Kress was on vacation, so no report was made.

C. *QOL Staff Report* –

Quality of Life is preparing for the upcoming cold weather. The turf at Smiley Park is being retrofitted, and the bushes around the park are being replaced as well. The island at the Brookside Park turnabout is also being retrofitted with new turf.

Staff is also preparing for an upcoming volunteer day the weekend before Thanksgiving; four projects are proposed, but they are not in parks. The Orange Blossom trail is getting worked on as well. Irrigation around Orange Street and Redlands Boulevard is also being retrofitted.

Roy asked about the status of replacing the slides at Sylvan Park. They are here at the City, but other projects are keeping them from being finished, but they should be done in the next six weeks, with one slide installed per week.

Roy also asked if the Orange Street Alley Gates close at 10 or 9 PM, and they close at 9 PM because it is on the same hours as the other parks. Don asked if people can go back into other parks at 9 PM, and they cannot unless there is an event happening. If someone is inside the alley already, they can leave through the door it will just latch behind them.

Tina inquired on how the trees are in the City, and they are doing pretty well. Most are doing well, those that are dying are on homeowners' property as a result of cutting back on watering. Redwoods and deodars are the worst off right now.

Aaron Evans made a presentation on the Riverview Grove planting. The Grove is off of Riverview Drive, east of Israel Beal Park, and parallel with the Santa Ana River Trail. 601 Washington Navel oranges will be planted at the site, there is an irrigation plan from STB Landscapes which will be presented to the City Council at an upcoming meeting. Roy asked if any of the Palmetto Grove funds will be used, and Aaron confirmed the Palmetto funds will be used, however the budget has not been set yet for this project. An estimate may be available by the next regular Parks & Recreation Commission meeting. Tina asked how big it will be; the project will be 4.5 acres. Don questioned on the density of the planting, since the conceptual picture looked very dense. Aaron explained that this was just the drawing to give a general idea of how it will be planted, but proper spacing will be made according to the project plans. Tina asked if the development parcel was donated to the City, and it was confirmed the property was donated in the past. Kimberley asked about any projected revenues, and there are no projections yet. She also asked if the revenue goes back into the Palmetto Grove or General Funds, and they actually go into the Citrus Funds. Tricia will confirm this, but the Palmetto is a one-time fund, with other projects taking up the funding of them later on. Roy stated that a portion of the Palmetto Grove funds was already earmarked for orange groves.

Tina also asked about the status of switching the funds from Palmetto Grove to DIF, but there's no knowledge on this yet.

- D. *QOL staff report on current and future recreation activities* - Dave Jaffe reported that the City of Redlands recognized Elizabeth Escobar and Hank Debor as City Heroes volunteers; Escobar had over 200 volunteer hours, Debor had over 3,000 volunteer hours combined over the past five years, and both were mentioned in the newspaper. With the Micah House and local churches, the Recreation Center had the Back to School Jam on August 6th to great success. Over 1,200 backpacks and school supplies were given out along with free meals and activities.

Along with the Boys and Girls Club and Project 180 the Recreation Center was able to hand out over 7,500 meals and hold activities at the center.

The recreation center also held community workshops with the RCMA on Saturdays after Redlands Bowl performances. Performers would do a workshop at the community center the Saturday morning after their performance, and 700 people attended the 6 week program.

An agreement has been made with Omnitrans for a full time position for the senior transportation program. A 16 passenger van that will be delivered between November and December, increasing the service to Monday through Friday for a full day. Roy inquired about how the program works. Riders must be a Redlands resident, and the program serves senior citizens and the disabled. Transportation is provided for recreation activities, medical appointments, and more. Kimberly asked if it was a 50/50 grant, and Dave stated that it was not. It was a grant with Vtrans, which is now incorporated by Omnitrans. It is three years of matching funds, and provided 30% of new funding for the bus.

Roy asked what the next Healthy Redlands meeting is about, and the topic is exploring applying for a grant with the RUSD to expand the summer nutrition program; it would cost about \$4,000. It will be at 4PM at the Community Center, it is open to the public, and the YMCA will be there along with other organizations.

- E. *Student Liaison Report*: Tyler reported that Mahalo went very well. It was the first summer dance that Redlands High School has held, and many were in attendance. In athletics, Yucaipa beat Redlands at girls' golf by one stroke in their last match. For football, Redlands beat Palm Springs in their first game of the year. Murrieta did, however, beat RHS the following week. Redlands High School's Homecoming is coming up on November 5th, but a theme and location have not been announced yet.

## 5. **Old Business**

- A. *Consideration of recreation projects in Fiscal Year 2016-2017*: Tricia reported that there was an estimate of \$1.4 million for Parks and Recreation in the Palmetto Grove Funds, there are options of top recreation projects from 2016 and others from 2013, and suggested the Commission select five to be taken to the City Council for consideration. Roy asked if the RBY project can be added to the list, and Don agrees that this should be done. Roy also asked about prioritizing the top three projects on the list. Dave indicated that the Recreation Division can apply to upgrade the Recreation and Senior Center lobbies with CBDG money, since the current area does not meet ADA requirements. Those projects were moved to the very last priority on this list. Kimberly inquired about cost estimates for these measures, and they will

be provided at the next meeting. Tina asked why health and safety was the biggest concern in 2013, but why it is not so important here? Tricia said that Parks and Recreation set priority levels, and the City Council Subcommittee reprioritized projects for final consideration by the City Council in 2013.

Don motioned to add the RBY repair projects to the top of the project list. Tina seconds. Kimberly requested for a discussion about it; she is concerned about the lack of concrete numbers for projects. She said that a lot has been done for the youth earlier, such as adding mulch to the playgrounds, and that they need more information, data, and solid numbers before moving. Roy added that a lot of discussion has happened, but Kimberly said that it is reckless to throw out there without concrete numbers. Don stated that none of the projects have concrete numbers, and that they can make an estimate, not an exact cost number. Tina added that they can put it in without a cost amount. Kimberly said that this can be done, but they still need a formal process to see how much money will be allocated. Tina said that there were no cost amounts in 2013 when discussed, but they can let staff find out the cost after putting it into consideration. Don requested to put the RBY project on the list without a cost figure.

Tina asked if a subcommittee of commissioners can review the RBY agreement to make recommendations. Don revises his motion to fit this, and Tina seconds. Roy has one caveat with this; that the RBY project does not supersede other projects approved by Parks and Recreation in 2013. Ryan said that the net and bleachers are safety concerns and very important. Pat elaborated that newer bleachers do not let little kids fall out, and foul balls have hit and hurt people. He asked if this is a liability of the City or RBY, and Roy inquired if it is firmly on RBY or the City. Ryan asked about more details on the contract, and Tricia will send out a summary of the contract.

Tina said that repaving the Community Center parking lot should be stricken, and Tricia said that the parks parking lots are done but the community center is not. Roy said that it should stay on top to indicate the priority of it needing to be done, higher than 8, 9, or 10. Kimberly asked about moving the repaving to 6, and about what the security issues are. Dave elaborated that there are homeless camping at the center leaving needles, excrement, and other things there. The center is exploring a mobile camera option, and they do want to repaint and restripe the Community Center parking lot. Roy motions to prioritize repaving the parking lot, recommend to the City Council items 2 to 6 as priority projects to complete with Palmetto Funds (Community Center Large Classroom Upgrade; Community Center Game Room Upgrade; Joslyn Center Kitchen Upgrade; Community Center Multi-purpose Room Upgrade and repurpose; and Community Center Parking Lot Repaving). The motion carried unanimously. Roy requested for more money estimates for items left blank.

## **6. New Business**

- A. Discussion on prioritizing projects and Recreation Center's maintenance needs: Much of the discussion on prioritizing projects and the Recreation Center's maintenance needs was done in item A under Old Business.
- B. Discussion on the financial report and status of the skate park: Tricia reported that the skate park is currently under environmental review with Development Services. The design team has submitted 30% drawings of the skate park, and is moving forward with 60% submittals. Staff anticipates receiving these 60% submittals by the end of September. The matching funds

deadline has been extended to September, 2017. Roy asked if it was possible to have the skate park groups present to Parks and Recreation, and Tricia said staff would request their attendance at the next regular meeting. Don added that \$135,000-\$140,000 was for the project and it was supposed to close this month, but the two committees working on it will not meet. The design could be phased to start sooner. Roy suggests a request for Mr. Harrison to update the commission on Council's status on the skate park. Kimberly asked why there is \$200,000 matching funds, but not community matching yet. Tina stated that council makes this decision. Ryan added that it would be nice to have a solid financial breakdown. Tricia stated that \$67,000 out of the \$200,000 has been spent on the design, and it is scheduled to be constructed in phases.

**7. Possible Agenda Items for Next Meeting**

- A. Tina suggests a review of the RBY agreement. A summary will be provided to the Commissioners
- B. Request for skate park update from the two community groups
- C. Roy proposes a request for Mr. Harrison to update the Commission on City Council's status on the skate park.

**8. Adjournment to Next meeting: Thursday, November 10, 2016, 4:00 pm, Council Chambers**