

**CITY OF REDLANDS  
UTILITIES ADVISORY COMMITTEE  
Special Meeting**

**Municipal Utilities and Engineering Department  
Conference Room  
35 Cajon Street, Suite 15A, Redlands CA  
Thursday, September 11, 2014 at 5:00 P.M.**

**MINUTES**

Members Present:

Stephen Stockton  
Theresa Dale  
Dr. Elizabeth Casey  
Joseph Richardson  
Chandrasekar Venkatraman  
Brian Malone  
Alexz Figueroa

Absent:

None

Staff:

Chris Diggs, Interim MUED Director  
Cecilia Griego, Water Conservation Coordinator  
Celina Suarez, Senior Administrative Analyst

Consultant:

Sudhir Pardiwala (Excused)

Guest(s):

Dennis Bell

**I. Introduction & Housekeeping Items**

The first meeting of the Utilities Advisory Committee (UAC) was called to order by Mr. Diggs. A roundtable discussion ensued which involved all present providing a brief introduction. Raftelis Financial Consultants, Inc., although not present, was introduced as the consultant to work on the rates for the City. Mrs. Suarez provided a brief overview regarding the scope of the UAC and the principals of participation.

**II. Establish Regular Meeting Time and Dates**

City staff proposed dates and times as follows:

1. September 25, 2014 –Tour of designated City facilities, 3-6 PM
2. October 9, 2014
3. October 30, 2014
4. November 13, 2014
5. December 4, 2014

A motion was made by Ms. Dale to appoint Mr. Stockton as chairperson for the UAC, and the motion carried unanimously.

**III. Rate Study Overview**

City staff outlined the rate study process, including legal issues related to Proposition 218, and provided clarification to committee members when necessary.

**IV. Budget Overview**

An overview of the water and wastewater budgets, reserves, and Redlands rates was presented. Staff offered further explanation upon request.

**V. System Overview**

Via a presentation, city staff provided an overview of the water and wastewater systems including the water supply, basin levels, use of recycled water, treatment and distribution system.

**VI. Committee Requests for Future Agenda Items**

The committee requested the following information for discussion at the next regular UAC meeting:

1. Budget information related to past UAC recommendations for comparison.
2. Trend in operational expenses for the past 5-10 years for water and wastewater.

**VII. Public Comment**

Mr. Bell requested the locations of each committee member's residence (north, south, east, or west) in relation to City Hall.

**VIII. Adjournment**

Chairperson Stephen Stockton adjourned the meeting.