

**CITY OF REDLANDS
TRAFFIC AND PARKING COMMISSION**

Thursday, September 24, 2015, at 6:00 P.M.

Regular Meeting

City Council Chambers, Civic Center
35 Cajon Street, Suite 2, Redlands CA

MINUTES

1. Traffic and Parking Commission - Call to Order, Roll Call, and Approval of Minutes

The regular meeting of the Traffic and Parking Commission was called to order by Chairperson Estrada.

Roll Call:

Commissioners Present:

Luis Estrada (Chairperson)

Curtis Dison

Robert Duron

Paul Letson

Edward Mandolang (Student)

Staff:

Mike Pool, MUED

Brian Wolfe, MUED

Cpl. J. Jimenez, RPD

Sgt. Ken Wright, RPD

Janice Hawkins, RPD

Guests:

Jamie Bourgeois

Pat Meyer

Commissioners Absent:

Anna Jaiswal

A. Minutes of the Regular Meeting of July 23, 2015

A motion was made by Commissioner Duron and seconded by Student Commissioner Mandolang. Motion carried unanimously to approve the minutes of the regular meeting of July 23, 2015.

2. Public Discussion and Comment

None

3. Communications

A. Work Order Status (Mike Pool, Interim City Engineer)

A status was provided by Mr. Pool of work orders that had been issued since the regular Commission meeting, which included items authorized by City Engineer per Redlands Municipal Code.

B. Replace 2-Hour Parking Signs in Downtown Area (Mike Pool, Interim City Engineer)

Mr. Pool explained that Redlands Police Department (RPD) is having difficulty enforcing the 2-hour parking time limit in the downtown area. RPD has requested new signs specifying the 2-hour limit applies on each block, each day.

4. Old Business

None

5. New Business

- A. Recommend Approval of Engineering and Speed Surveys by Fehr & Peers (Mike Pool, Interim City Engineer)

Mr. Pool introduced Ms. Bourgeois, Associate with Fehr & Peers, who prepared the report of speed surveys. Ms. Bourgeois explained how the speed surveys justify the use of radar to enforce speed limits. Such reports are not necessary for enforcing a maximum speed limit such as 55 or 65 miles per hour (mph). However, a speed survey is needed to enforce *prima facie* speed limits with radar. Speed surveys are valid for five years, and may be extended to seven or ten years based on police officer training calibration of radar equipment.

A motion was made by Commissioner Dison and seconded by Student Commissioner Mandolang to recommend to City Council approval of the engineering and traffic speed surveys report. The motion carried unanimously.

- B. Request to Install Crosswalks and a Three-Way Stop Intersection at Olive Avenue and Terracina Boulevard; and Install Crosswalk at the Intersection of Terracina Boulevard and Laurel Avenue (Mike Pool, Interim City Engineer)

A report was presented by Mr. Pool regarding the need to provide crosswalks at two intersections on Terracina Boulevard. The request was discussed at meetings with representatives for Redlands Community Hospital (RCH). City engineering staff informed the Commission that RCH will bear the cost of pedestrian flashing beacons at Terracina Boulevard and Laurel Avenue.

A motion was made by Commissioner Duron and seconded by Student Commissioner Mandolang to recommend to City Council approval of the request to install crosswalks and a three-way stop at the intersection of Olive Avenue and Terracina Boulevard, and further moved to recommend to City Council approval of the request to install a crosswalk at the intersection of Terracina Boulevard and Laurel Avenue. Both motions carried unanimously.

- C. Request to Establish Time Limit Parking Restrictions at 1 East Olive Avenue (Brian Wolfe, Associate Civil Engineer)

Mr. Wolfe presented a report regarding a passenger unloading and loading zone at 1 East Olive Avenue, enforceable on Sundays only. Cars currently park along the curb in front of the church, making loading and unloading of passengers difficult. The request is to have green curb with a posted three minute time limit.

A motion was made by Student Commissioner Mandolang and seconded by Commissioner Dison to recommend to City Council approval of the request to establish time limit parking restrictions at 1 East Olive Avenue. The motion carried unanimously.

- D. Request to Establish Loading and Unloading Zone at 22 East Vine Street (Brian Wolfe, Associate Civil Engineer)

A report was presented by Mr. Wolfe regarding curb markings in front of 22 East Vine Street. A request has been made to repaint a portion of the existing curb in front of the restaurant from red to yellow to allow loading and unloading of materials.

A motion was made by Chairperson Estrada and seconded by Commissioner Letson to recommend to City Council approval of the request to establish a loading and unloading zone at 22 East Vine Street. The motion carried unanimously.

- E. Request to Establish No Parking Zone at 301 Tennessee Street (Mike Pool, Interim City Engineer)

Mr. Pool presented a report regarding a request to establish a no parking zone on the west side of Tennessee Street, fronting 301 Tennessee Street. Visibility to the north is impaired by vehicles parking near the employee parking lot exit. The business is willing to bear the cost of improvements.

A motion was made by Student Commissioner Mandolang and seconded by Commissioner Duron to recommend to City Council approval of the request to establish a no parking zone in front of 301 Tennessee Street for a distance of 95 feet on the north side of the employee parking lot exit. The motion carried unanimously.

- F. Request to Establish Loading and Unloading Zones at 14 and 24 East State Street, and at 21 and 31 East Citrus Avenue (Mike Pool, Interim City Engineer)

A report was presented by Mr. Pool regarding the need for material loading and unloading in the downtown area as a result of the Orange Street Alley Improvement project. Delivery trucks are currently directed to surrounding areas where parking is limited. Trucks occasionally park in the median on Citrus Avenue to make deliveries. City staff concurred there is a need to accommodate delivery vehicles which have difficulty finding parking in the downtown area. The Commission and staff recommend extending delivery time than what is currently posted. City engineering staff agreed to extend the hours for freight loading and unloading shown on the sign.

A discussion ensued referencing the affect the parklet has on traffic and parking on Citrus Avenue.

A motion was made by Commissioner Dison and seconded by Student Commissioner Mandolang to recommend to City Council approval of loading and unloading zones 14 and 24 East State Street, and at 21 and 31 East Citrus Avenue. The motion carried 4 to 1.

- G. Request to Extend No Parking Zone at University Street & I-10 Freeway (Mike Pool, Interim City Engineer)

Mr. Pool presented a report to recommend extending a no parking zone on the east side of University Street, north of Citrus Avenue. City staff acknowledged cars advertised for sale continually park along this stretch of University Street. Although citations have been issued, enforcement is still a concern. Events such as the 4th of July show have an impact on this area as parked cars lead to congestion and frustration for drivers. City staff recommends no parking on both sides of University Street and extending no parking zone on the east side of University Street underneath the I-10 freeway.

City staff reported this intersection will be improved with widened on and off ramps through a ...?

A motion was made by Student Commissioner Mandolang and seconded by Commissioner Dison to recommend to City Council approval of the request to extend the existing no parking zone on the east side of University Street north of Citrus Avenue by 290 feet. The motion carried unanimously.

- H. Request to Reserve Parking for Redlands Meals on Wheels at Joslyn Senior Center (Brian Wolfe, Associate Civil Engineer)

Mr. Wolfe presented a report to recommend reserved parking for Redlands Meals on Wheels at the City owned Joslyn Senior Center to accommodate meal pick-up and loading from the facility.

A motion was made by Commissioner Duron and seconded by Commissioner Dison to recommend to City Council approval of the request to reserve parking spaces for Redlands Meals on Wheels at Joslyn Senior Center. The motion carried unanimously.

Closing comments from Commission

Commissioner Letson thanked staff for the recent stop sign installation at Olive Avenue and Eureka Street. Various members of the community are happy with this traffic control treatment.

6. Adjournment

NOTE: Any writings or documents distributed to a majority of the Traffic and Parking Commission regarding an open session agenda item less than 72 hours before regular meetings and 24 hours before special meetings, is available for public inspection at the Municipal Utilities & Engineering Department.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Jason Montgomery of Municipal Utilities/Engineering Department at (909) 798-7584 x 5. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

(28 CFR 35.102-35.104 ADA Title II)