

**CITY OF REDLANDS
TRAFFIC AND PARKING COMMISSION**

Thursday, December 10, 2015, at 6:00 P.M.

Special Meeting

City Council Chambers, Civic Center
35 Cajon Street, Suite 2, Redlands CA

MINUTES

1. Traffic and Parking Commission - Call to Order, Roll Call, and Approval of Minutes

The regular meeting of the Traffic and Parking Commission was called to order by Chairperson Estrada.

Roll Call:

Commissioners Present:

Luis Estrada (Chairperson)
Curtis Dison
Anna Jaiswal
Paul Letson
Edward Mandolang (Student)

Staff:

Mike Pool, MUED
Brian Wolfe, MUED
Vicki Alailima, MUED
Patty Baker, MUED
Janice Hawkins, RPD
Sgt. Ken Wright, RPD

Guests:

Sandra Emerson, Redlands
Daily Facts

Commissioners Absent:

Robert Duron

A. Minutes of the Regular Meeting of September 24, 2015

A motion was made by Commissioner Letson and seconded by Commissioner Dison. Motion carried unanimously to approve the minutes of the regular meeting of September 24, 2015.

2. Public Discussion and Comment

None

3. Communications

A. Work Order Status (Michael Pool, Interim City Engineer)

Mr. Pool briefed the Commission on work orders issued since September 24, 2015, Traffic and Parking Commission meeting. He also indicated that several outstanding work orders are scheduled to be completed during the City Hall closure.

B. Install Advisory Signs on Sunset Drive between Panoramic Drive and Valle Del Sol (Brian Wolfe, Associate Civil Engineer)

Mr. Wolfe presented the recommendation to reduce speed limit at the horizontal curve on Sunset Drive between Panoramic Drive and Valle Del Sol. A request was received from a resident to consider traffic calming measures in this location. Mr. Wolfe stated that a ball bank survey was conducted and a reduced speed limit of 20 miles per hour is appropriate at that location in both directions. Commissioner Letson asked how the ball bank study is conducted, to which Mr. Wolfe explained the process in detail.

C. Install Advisory Signs on Golden West Drive North of Sunset Drive (Brian Wolfe, Associate Civil Engineer)

A report was presented by Mr. Wolfe recommending installation of advisory speed signs at horizontal curve on Golden West Drive north of Sunset Drive. A request was received by a resident to consider installation of warning signs at this location due to a concern of motorists potentially losing control on the curve. Mr. Wolfe stated a ball bank study was conducted and a recommended speed limit of 15 miles per hour is appropriate for that location in both directions.

4. Old Business

None

5. New Business

A. Expand Loading and Unloading Zone at Kingsbury Elementary School (Michael Pool, Interim City Engineer)

A report was presented by Mr. Pool regarding expanding the loading and unloading zone at Kingsbury Elementary School. The request was received by a representative from Redlands Police Department (RPD) in coordination with school personnel. Janice Hawkins, with RPD, stated the City staff, in concert with the school's personnel initiated the request to expand the loading and unloading zone to better accommodate the drop off and pick-up of children. Staff recommends expanding the loading and unloading zone by 58 feet.

Chairperson Estrada asked about adding the universal "No Left Turn" symbol to existing "No Left Turn" sign. Graphic symbols transmit safety messages recognized by most and would aid in the flow of traffic from this location. Mr. Pool stated and Sgt. Wright concurred a City sign could be installed.

A motion was made by Student Commissioner Mandolang and seconded by Commissioner Letson to recommend to City Council approval of the request to expand the loading and unloading zone at Kingsbury Elementary School. The motion was carried unanimously.

B. Establish Loading and Unloading Zone in Front of 1 East State Street (Michael Pool, Interim City Engineer)

A report outlining the request to establish a loading and unloading zone on Orange Street at the frontage of 1 East State Street was presented by Mr. Pool. The request was received by RPD in conjunction with business owners in the area to expand the existing loading zone to better accommodate delivery trucks. Mr. Pool explained the recommended 40 foot length spans two parking spaces on the east side of Orange Street north of State East Street.

A motion was made by Student Commissioner Mandolang and seconded by Commissioner Letson to recommend to City Council approval of the request to establish a loading and unloading zone on Orange Street at the frontage of 1 East State Street. The motion carried unanimously.

C. Restripe Citrus Avenue Between Orange Street and Redlands Boulevard

A memo was presented to Chairperson Estrada by Mike Pool stating that item 5C was pulled from the agenda for pending additional modifications.

D. Establish No Parking Zone and Install No U-Turn Sign at Judson-Brown Elementary School (Michael Pool, Interim City Engineer)

Mr. Pool presented a report requesting 80 feet of no parking zone be established at Judson-Brown Elementary School, as well as installation of “No U-turn” sign on Judson Street. The request stated visibility concerns when exiting the school parking lot. City staff investigation validated those visibility concerns and noted five reportable accidents since 2007, therefore, establishing 80 feet of no parking zone is valid and installation of “No U-turn” sign at Judson Street is acceptable.

Chairperson Estrada asked if there were plans to widen Lugonia Avenue with the growth occurring in that area. Mr. Pool responded that Lugonia Avenue is within Caltrans area and was unaware of any plans to do so.

A motion was made by Student Commissioner Mandolang and seconded by Chairperson Estrada to recommend to City Council approval of the request to establish no parking zone and installation of “No U-turn” sign at Judson-Brown Elementary School. The motion carried unanimously.

Closing comments from Commission

Chairperson Estrada presented Student Commissioner Mandolang with a Certificate of Recognition, as this would be the last meeting of his term. Student Commissioner Mandolang responded by saying he enjoyed being part of the Commission and it has motivated him to pursue future city involvement. He stated that he was accepted to Duke University where he will pursue a degree in public policies.

6. Adjournment

Meeting was adjourned at 6:38pm.

***NOTE:** Any writings or documents distributed to a majority of the Traffic and Parking Commission regarding an open session agenda item less than 72 hours before regular meetings and 24 hours before special meetings is available for public inspection at the Municipal Utilities & Engineering Department.*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Jason Montgomery of Municipal Utilities/Engineering Department at (909) 798-7584 x 5. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

(28 CFR 35.102-35.104 ADA Title II)