

**CITY OF REDLANDS
TRAFFIC AND PARKING COMMISSION**

Thursday, April 21, 2016, at 6:00 P.M.
Special Meeting
City Council Chambers, Civic Center
35 Cajon Street, Suite 2, Redlands CA

MINUTES

1. Traffic and Parking Commission - Call to Order, Roll Call, and Approval of Minutes

The regular meeting of the Traffic and Parking Commission was called to order by Chairperson Estrada at 6:07pm.

Roll Call:

Present

Commissioners:
Luis Estrada (Chairperson)
Anna Jaiswal
Paul Letson
Curtis Dison

Absent

Commissioners:
Robert Duron
Matt Malouf
Saumya Goyal (Student)

Staff:
Mike Pool, MUED
Brian Wolfe, MUED
Vicki Alailima, MUED
Janice Hawkins, RPD

Council Member:
John James

A. Minutes of the Regular Meeting of January 28, 2016

A motion was made by Commissioner Jaiswal and seconded by Commissioner Letson to approve the minutes of the regular meeting of January 28, 2016. Motion carried unanimously.

2. Public Discussion and Comment

None

3. Communications

A. Work Order Status Updates (Michael Pool, Interim City Engineer)

- a. Commission Approved Items**
- b. Non-Commission Approved Items**

Mr. Pool spoke about work order requests, stating only two items remain in progress to date, one of which will be completed during a future striping project.

B. Pilot Parklet Program, Overview and Status

At the request of the Commission at their January 28th meeting, Mr. Pool presented information regarding the Pilot Parklet Program. He explained how a committee was formed and gave an overview of events. Mr. Pool also answered questions regarding the removal of the Parklet on Citrus Avenue.

C Discussion of Commission Presentation of Accomplishments and Goals

Mr. Pool informed the Commission of Chairperson Estrada's upcoming May 3rd City Council meeting appearance. Chairperson Estrada will present related to last year's accomplishments of the Traffic & Parking Commission as well as the goals and objectives for this year. He invited all the commissioners to attend if they were able and for any additional input on the presentation.

4. Old Business

None

5. New Business

A. Establish Crosswalk on Nevada Street Between Lugonia Avenue and Orange Tree Lane (Michael Pool, Interim City Engineer)

Mr. Pool presented a recommendation for a mid-block crosswalk on Nevada Street between Lugonia Avenue and Orange Tree Lane. A request was received by a representative of Environmental System Research Institute (Esri) to better accommodate pedestrians crossing Nevada Street. As their design meets standards set by the California Manual of Uniform Traffic Control Devices and includes rapid flashing beacons as an additional safety measure, installation of the crosswalk is appropriate and recommended. The beacons have proven to be successful and can be found at their various locations throughout the city.

A motion was made by Commissioner Letson and seconded by Commissioner Curtis to recommend to City Council approval of the request to establish a crosswalk on Nevada Street between Lugonia Avenue and Orange Tree Lane. The motion carried unanimously.

B. Establish Time Limit Parking Restrictions at 1171 West State Street (Brian Wolfe, Associate Civil Engineer)

Mr. Wolfe briefed the Commission on a recommendation to establish time limit parking restrictions at 1171 West State Street. A request was received by a representative from Redlands Adventist Academy to establish the time limit parking restrictions to serve as a passenger loading and unloading zone for students. Time limit parking will ensure vehicles are not parked for extended periods adjacent to the gate during school hours.

A motion was made by Commissioner Curtis and seconded by Chairperson Estrada to recommend to City Council approval of the request to establish time limit parking restrictions at 1171 West State Street. The motion carried unanimously.

C. Establish No Parking Zone on Garden Hill Drive/Ford Street Between Garden Street and Marcia Street (Michael Pool, Interim City Engineer)

A report was represented by Mr. Pool summarizing a recommendation to establish a no parking zone on Garden Hill Drive/Ford Street between Garden Street and Marcia Street. A request received indicated heavy traffic flow, poor sight distance, and parking along both sides of the street is hindering traffic flow. Adjacent residents were polled and majority concur restricting parking along this segment would improve traffic flow. Staff observed the site to be substandard for two way traffic when vehicles are parked on both sides and recommends restricting parking along the east side of Garden Hill Drive to facilitate traffic movement.

Following a discussion, the commissioners requested additional information.

A motion was made by Commissioner Letson and seconded by Commissioner Curtis to table this item until additional information can be provided and to revisit it at a future meeting. The motion carried unanimously.

D. Establish No Parking Zone on Lugonia Avenue West of Texas Street (Michael Pool, Interim City Engineer)

Mr. Pool presented a recommendation to establish a no parking zone on Lugonia Avenue west of Texas Street. Staff observed inadequate lane width for merging traffic as Lugonia Avenue narrows from two lanes to one. Based on a field survey, 275 feet of no parking is deemed appropriate and recommended to provide adequate merging width.

Following a discussion the commissioners requested additional information.

Closing comments from Commission

None.

6. Adjournment

Meeting was adjourned at 7:01pm.

NOTE: Any writings or documents distributed to a majority of the Traffic and Parking Commission regarding an open session agenda item less than 72 hours before regular meetings and 24 hours before special meetings is available for public inspection at the Municipal Utilities & Engineering Department.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Jason Montgomery of Municipal Utilities/Engineering Department at (909) 798-7584 x 5. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

(28 CFR 35.102-35.104 ADA Title II)