

MINUTES of the Special Meeting of the City of Redlands Airport Advisory Board held on September 03, 2014 at 5:00 PM in the:

**1) City Council Chambers, 35 Cajon Street, Suite 2, Redlands, California and
2) Embajada de los Estados Unidos de América, Avenida La Paz, Tegucigalpa M.D.C.,
Teleconference location. All votes during the teleconferencing meeting were conducted by roll call.** This telephone conference meeting met all requirements of a quorum, conducted per California Code Section # 54953(b) and Basic Provision SDPUB/SCS/225266.

MEMBERS PRESENT: Ingrid Biglow, Chair
Dr. James Caley
John Loy
Miles Miller
Ron Klinkebiel
John M. Oros (via teleconference)

EXCUSED: John Caton, Vice-Chair

REDLANDS CITY STAFF: Tim Sullivan, Quality of Life
Erik Reeves, Quality of Life
Ben Matlock, Quality of Life

GUESTS: Bob Pearce, Former AAB Member
Ted Gablin, President of Redlands Airport Association
Cindy Gablin, Secretary of Redlands Airport Association
James Hoyt, Media Contact of Redlands Airport Association
Dennis Bell
Steve Willer, Redlands Flying Club, Redlands Airport Association
Patricia Gilbreath, Liaison City Council Member

I. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The meeting was called to order at 5:02 PM by Chair with the Pledge of Allegiance.

II. APPROVAL OF MINUTES: The minutes of August 6th were approved by roll call votes 4/0, with Mr. John Loy, Mrs. Biglow Chair, Mr. Ron Klinkebiel and Mr. Miles Miller voting. Dr. James Caley and Mr. John Oros were not in attendance at the August 6th Board Meeting.

III. PUBLIC COMMENTS:

Mr. Bob Pearce provided comments regarding the absence of signage near Redlands Airport, which is a disclosure requirement by the City for new residential subdivision developments that occur within the Redlands airport influence area: e.g. “south of the Santa Ana River, east of Orange Street, north of Lugonia Avenue, and West of Sapphire Street.” In addition Mr. Pearce provided comments in regards to a modification to signage, pursuant to FAA regulations, for planes departing from Redlands to comply with San Bernardino airspace.

Mr. Ted Gablin provided comments on the “obstacle issue” near the airport, and notes that while some changes have occurred to diminish the size of the stockpile, there have been no beneficial improvements. Fill materials are still located within the lower portion of the slope, and the contractor’s heavy equipment were parked on Opal Ave during the Labor Day weekend, directly in front of the Runway 26, which Mr. Gablin felt to demonstrate the contractor’s lack of respect and sensitivity with regards to the safety of the pilots landing at the Redlands Airport. Without the intervention by the City of Redlands and the responsible parties at the County of San Bernardino, Mr. Gablin stressed that contractor’s commitment of the removal of stockpile does would not appear to be completed by the end of the year.

In addition, Mr. Ted Gablin presented his concerns regarding the construction of a wash rack (which is a previous AAB item from August 6th), and questioned why 175 airplanes, which would be washed periodically, would curtail the Clean Water Act. Mr. Gablin noted that there are at least 70,000 inhabitants in Redlands who wash their cars often in their driveway and would have runoff going into the storm drain system.

Mr. Gablin also present several additional concerns, including: approach lighting system for Runway 26, which is of particular concern due to the obstacle Stockpile; building of new hangars; opening a restaurant; opening a second fueling station, and; renovating the Airport Lobby. The members of the Redlands Airport Association are looking forward to a cohesively working relationship with the Airport Advisory Board and the City of Redlands.

IV. Status Report:

- a. Bi-Monthly Airport Overview (QOL) – Update on City hangar availability, work orders performed and scheduled work/maintenance: **Mr. Sullivan** reported that there are 9 individuals on a waiting list and 3 open hangars. **Mr. Reeves** reported that the up-to-date Fire Extinguishers are free to be used by anyone on the airport premises in the event of an emergency. The two wind socks for the airport have been replaced; one is kept as a spare. It was also noted that the garage/shed door is going to be replaced. **Chair** inquired about the creep holes along the southern fence line, one that is south of electric shed by Rwy 26, and another hole between the last two electric poles on west ramp. The Chair noted that the holes are coyote accessibility avenues, and may present a safety issue.
- b. The residential “signage” issue is the responsibility of the City of Redlands. The housing projects near the airport, e.g. “Brush Creek Development,” Lugonia Ave, Dearborn Ave and/or those lacking signage such as “Frontier Communities,” are required to place signs in appropriate locations, e.g. “the City shall design signs to be located within the city’s public rights of way to inform the public that certain subdivision development is located within the Redlands airport influence area.” Furthermore, “all new construction within the Redlands influence area shall post an aerial photograph of the Redlands airport influence area in a location clearly visible to prospective buyers.”
- c. (b. Chair’s addition for clarification, extracted from Airport Master Plan, see 1-15 + Exhibit 1F)

(The complete Audio Feed from AAB Meetings is available to the public upon request)

V. NEW BUSINESS

a. Discussion of Codes Covenant & Restrictions; covered above under items IV (b).

b. Hangar 24 presentation – No representatives were available for this meeting.

c. Airport Financial report presented by Quality of Life

AAB members were given a handout of financial brief overview of Airport status; it was requested to hold discussion until October 1st, in order to study **updated** outline, and then have representative in finance department address any questions and provide any additional clarification.

d. Presentation by Redlands Fire Department pertaining to Redlands Airport fire Extinguishers.

See IV (b) Mr. Reeves' updated Bi-monthly Status Reports

VI. OLD BUSINESS

A. Update on a proposed 399 acre-feet storage reservoir (“Citrus Reservoir”) relative to the State Department of Water Resources East Branch Water Pipeline Extension Project located on the northeast corner of Opal Avenue and San Bernardino Avenue within an unincorporated area of San Bernardino County.

Mr. Sullivan read a brief excerpt from the plan involving the removal of the stockpile, which highlights the primary operations for the next 60 to 90 days, 10 cubic yards. Chair asked to get the excerpt e-mailed and requested an update for the October meeting.

(Excerpt as follows regarding Stockpile from San Bernardino County TUP process)

“In consideration of the close working relationship established with all agencies involved the property owner has directed that current operations focus on the removal of the 100,000 c.y. of material located closest to Opal Avenue adjacent to the runway space at nearby Redlands Municipal Airport facility. Currently all operations at this secondary stockpile area have been ‘keyed’ into the material. This provides screening of operations, reduction in noise and reducing the affect of operations on nearby activities e.g. charter school. Material will continue to be ‘eaten’ from the inside of the stockpile and reduce the height and quantity accordingly. The start-up operation has and will continue to off haul a minimum of 10,000 c.y. per month in anticipation of major off hauls during those quarterly time frames mentioned above. A list of projects and anticipated award dates for those activities will be forthcoming.

The next project update to be provided will be December 2014. This update will include the following information:

1. Quantity amounts of material off hauled/remaining.
2. Projects anticipated for receiving material.
3. Status on any existing or new conditions associated with operations.”)

- B. Discussion of Airport Capital Improvement Plan:** Mr. Sullivan introduced Mr. Ben Matlock who will be giving us updated information on Fiscal grant funding and he will now attend the AAB Meeting with continuous updates.

VI. Proposed AGENDA ITEMS FOR NEXT MEETING:

- a. Stockpile status update
- b. Hangar availability update
- c. Plane Wash Rack construction possibilities update
- d. Financial update with Questions & Response by Finance representative
- e. Maintenance update
- f. Airport Capital Improvement Plan
- g. Signage/permits/licensing on new constructions update
- h. Update on the AIP funds update on EIP
- i. Cameras & Lighting update
- j. Research Environmental Impact Report re: “Citrus Reservoir”
- k. Air-show requirements; AAB advisement

VII. ADJOURNMENT at 6:02 PM, TO NEXT MEETING

Next regularly scheduled meeting, October 1st at 5:00 PM, 2014 in City Council Chambers

Minutes Submitted by:
Ingrid M. Biglow
Advisory Board Member