

MINUTES of the regular meeting of the City of Redlands Airport Advisory Board held on February 1, 2012 at 5:00 PM in the City Manager's Conference Room, 35 Cajon Street, Suite 200, Redlands, CA, are as follows:

MEMBERS PRESENT:      Bob Pearce, Chairperson  
                                    John Caton, Vice Chairperson  
                                    Jeff Dill  
                                    Ingrid Biglow  
                                    Ron Klinkebiel  
                                    Nick Costa

EXCUSED:                      Brian Holohan

STAFF:                         Danielle Garcia

GUESTS:                      Pete Krok  
                                    Dennis Bell  
                                    Stephen Willer  
                                    Jim Ott, Redlands Aviation

#### I. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The meeting was called to order at 5:25 PM by Chairperson Bob Pearce with the Pledge of Allegiance. Mr. Holohan is absent. Mr. Klinkebiel will be late.

#### II. APPROVAL OF MINUTES OF THE REGULAR MEETING OF DECEMBER 7, 2011

The minutes for December 7, 2011 were read with Mr. Caton's last name being corrected. Minutes were approved as corrected.

#### III. ITEMS

##### A. Hanger 24 Brewery CUP No. 808 Review.

- Staff member Danielle Garcia notified the AAB of the Conditional Use Permit for the expansion of the Hanger 24 Brewery. A discussion was held on the expansion, ALUCP B-1 Zoning, Master Plan Requirements, and Safety Zone Requirements. Explanation of FAA requirements, the Master Plan, and impact within the airport influence area was given. The business meets the ALUCP. Maps were provided for discussion. Hanger 24 would add to the business plan for future building and airport protection. Basic expansion is south of the present brewery and behind the apartment complex as explained by Mr. Ott. Parking would be adjacent to the large business building (MAF building).

##### B. Review of Airport Division Budget Debt Service

- Chairman Pearce explained the need for review of airport expenditures for comparison with budgeted amounts for each line item. The AAB is to assist the staff and ensure a profitable operation of the airport. Ms. Garcia explained the budget sheet and the line items. Wages were discussed. The AAB had questions relating to actual expenditures in comparison to what was budgeted. Ms. Garcia indicated that an explanation for expenditures under this line item will be brought back to the AAB. Mr. Krok inquired about the staffing levels at the airport and wanted to ensure that those levels are in accordance with the charges for staff time

listed in the budget. It was explained that staff have been dedicated from a field and regulatory perspective to assist in maintenance and storm water monitoring. A local office will be established at the airport for staff operations. A Finance person would be helpful for explanations at the next meeting if available.

#### C. AIRPORT RULES PUBLICATION AND UPDATES

- The board discussed issues that are a problem with the airport regarding parking and updates to the airport codes. Signage is also an issue and is lacking. The attorney will work in the future for addressing the codes issues. Members will call local airport managers and put together a summary for the next meeting parking rules and regulations for use at Redlands Airport. Bracket, Cable, Fullerton, French Valley, and Riverside will be contacted.

#### D. AIRPORT PROJECTS

- The AICP is in review. No new items.

#### E. BULLITIN BOARD AND EVENTS USAGE

- The bulletin board is an excellent tool to keep airport users up-to-date on what is taking place at the airport. The board in the lobby is only available to visitor/transient aircraft users. Redlands users visit the lobby seldom for information. The entrance display box at the Coyote Gate is utilized more frequently by City staff to update airport users entering through this gate. Ms. Garcia would like E-mail messages. Mr. Krok will try and support the Message Boxes at the other gates with airport information.

At this time, Ms. Garcia had to leave. Time 6:45 PM

#### F. BROKEN LIGHTS

- Mr. Ott stated that the lights are being damaged by the coyotes. The coyotes are eating the rubber gaskets which should be protected by steel bands. Mr. Ott will contact Ms. Garcia about the protectors for the lights.

#### I. AWOS AND UNICOM PROBLEMS

- Problems exist with the system. Staff should address this problem.

#### PUBLIC COMMENTS

- A discussion was held as to the setting or updating/corrections of the Airport Unicom and AWOS responsibilities.
- Discussion was made as to having a Special Meeting on April, 21 2012 at the airport to get airport users involved with airport issues.
- Next meeting for the AAB is schedule for April 4, 2012 at 5:00 P.M.

Meeting was adjourned at 7:15 PM