

**CITY OF REDLANDS
STREET TREE COMMITTEE
SPECIAL MEETING
December 14, 2015**

1. Call to Order at 5:32 pm – Attendance

Present: Don Buchanan, Chair
Janet Ward
Andy Hoder
Roy Mannickarottu
Linda Richards
Absent: Andrejs Galenieks

City Council: Absent
QOL Staff: Erik Reeves
Jocelynn Santa Cruz

Redlands Community
Foundation liaison: Absent

Visitors: Chris Sedmack

2. Public Comments – None.

3. Approval of Minutes – *Approval of Minutes for October 22, 2015.*

Amend minutes to correct spelling. Change Fwisarium to Fusarium. Amend 7.1. under Agenda items for Next Meeting, remove policy or. to read “Redlands currently does not have a list of these trees in place.” Janet Ward motioned to approve the minutes with corrections, Roy Mannickarottu seconded. Unanimously approved (Don Buchanan, Janet Ward, Andy Hoder, Roy Mannickarottu and Linda Richards.)

4. Status Reports

- a. *Bi-Monthly review of any new City parkway street trees in proposed developments* – Erik Reeves reported a project on Orange St/Highway 38, the Lugonia Project, that will be planting 38 Brisbane Box or Plum trees. Six parkway trees are to be planted from the approved Street Tree Committee Palette. He has solar timer for irrigation system. Alabama/K-Mart at Redlands Blvd, is being planted with Mexican Blue Palms. New warehouse going in on Lugonia/I-10, but not using any palms.
- b. *Bi-Monthly Street Tree Overview (QOL)* – Erik Reeves reported that Ronda in Quality of Life along with Jocelynn and he have created a new spreadsheet to track tree trimming throughout Redlands. The spreadsheet will address locations, trim/removal dates, work orders, etc., to populate the spreadsheet. There are approximately 1100 dead trees to remove in Redlands parkways. The City now has three full-time grounds workers, and they work on city trees depending on size of the trees. The City has

also hired two additional part-time grounds workers to assist as necessary. Wind damage with December storms had more Palm fronds down. Erik Reeves to refine spreadsheet and will present it to the STC. West Coast Arborist (WCA) was finally awarded city maintenance bid for trimming palms. Trimming Palms on Cajon from San Bernardino Ave to Highland Ave to cost \$30,000. Redwoods getting hit hard with the drought, but are starting to look better with current rain falls. Los Robles lost two redwoods. Andy Hoder inquired about coordinated effort between the Quality of Life Department and WCA to repair curbs when trees are removed and before new trees are planted. He commented about McKinley Elementary School curbs and tree removal problems. Street Department to hire new employees to repair streets, as budget dictates.

5. New Business

- a. Discussion about Landmark Trees, Heritage Tree Rows, and Scenic Preservation Trees – (Janet Ward) – Recommendation to add Section 6.2 to the Street Tree Committee’s Landmark Trees, Heritage Tree Rows & Stand, & Scenic Preservation section. Janet Ward motioned to adopt and approve list developed by the STC for submission for City Council approval dated September 28, 2015 specifying 27 specific locations. Roy Mannickarottu seconded. Unanimously approved (Don Buchanan, Janet Ward, Andy Hoder, Roy Mannickarottu and Linda Richards.)
- b. *Discussion about Made in the Shade Program* – (Andy Hoder) – Andy Hoder reported there is a backlog of trees to be trimmed utilizing the “Made in the Shade” Program. It was on hold, but now that WCA has been awarded the tree trimming/maintenance agreement with the City of Redlands, it is in place and funded. Jocelynn Santa Cruz will be updating the city’s website with the current prices. Increased fees are due to wage increases. Palm frond disposal more restricted now, costs more due to efforts to stop spread of diseases and requirement to burn the palm fronds.
- c. *Discussion of trimming criteria of Street Trees dictated in the City Municipal Code and the Street Tree Manual* – (Andy Hoder) – CC Paul Barich and Chris Boatman working on increasing tree trimming budget. Andy Hoder stated that Paul Barich has received a letter with a Code Enforcement issue disagreement that needs to be resolved. Tabled due to Barich’s absence. Linda Richards asked about using ANSI A300 Standards which are more general to use when trimming city parkway trees. Linda will look into getting more information on the ANSI A300 standards for the next STC meeting.
- d. *Discussion and possible recommendation to create an informational banner about water conservation and proper Street Tree watering* – (Erik Reeves) – Erik Reeves working on banner issue. Tabled.

6. Old Business

1. Don Buchanan reported on meeting with Tim Sullivan about presenting the STC's PowerPoint Presentation to various service clubs. Don has lined up the morning Rotary Club and Optimist Club for spring 2016 presentations. Not many service clubs left in town.
2. Kiwanis Club wants a link on the City's Web Page which will link to the Kiwanis web page as a way for people to link to the Kiwanis and various tree issues. Don Buchanan is working on this with Tim Sullivan. Tabled.
3. Linda Richards commented on what is a street tree by the Country Club area. How can you tell if it is a city street tree or on private property if there are no curbs? Erik Reeves said each tree is on an individual basis. Walnut and Olive trees in question by the Country Club had crown reductions. Erik told homeowners they needed an encroachment permit for the tree trimming work.
4. Janet Ward asked the status of when the STC's Letter regarding the amendment of Section 10.4 and 10.6 of The Street Tree Policy and Protection Guidelines Manual to be put on the City Council Calendar. Jocelynn Santa Cruz will check with Chris Boatman on the calendar date and will let the STC know.

7. Agenda items for Next Meeting –

- a. 2016 Arbor Day Proclamation
- b. Guidance for Parkway plantings. Erik Reeves research. Need clarification of proper plantings in city parkways, what is allowed, what is not, where is it in writing?
- c. Discussion and possible action on City Banner across Cajon about IT IS OK TO KILL TURF, but WATER YOUR TREES.
- d. Put back under old business, Discuss Palm tree issues to include trimming/maintenance/selling of endangered Palms.
- e. Discuss contacting firewood companies to remove dead trees in Redlands City has to get bids, requires manpower hours. Erik Reeves to research.
- f. Drought issues in relationship to Street trees.

8. Adjournment at 6:40 pm to next meeting - February 25, 2016

Submitted by Chris Sedmack, Secretary