

**CITY OF REDLANDS  
STREET TREE COMMITTEE  
Thursday, June 22, 2023  
REGULAR MEETING MINUTES**

Present: Chris Sedmack  
Jessica Barrios  
Bettina McLeod  
Kelly Covey  
Katherine Vienne  
Adrian Asencio

FCS Staff: Erik Reeves  
Jocelynn Butters

City Counsel Liaison: Eddie Tejada

1. **CALL TO ORDER** – Attendance – 5:33 pm
  
2. **PUBLIC COMMENTS:** Andy Hoder donated Arbor Day Foundation literature and stickers to the committee
  
3. **APPROVAL OF MINUTES:** May 1, 2023, special meeting – Kelly Covey motioned, Jessica Barrios 2<sup>nd</sup> - motion passed unanimously (Chris Sedmack, Paul Hodson, Jessica Barrios, Kelly Covey, Adrian Asencio, Katherine Vienne, Bettina McLeod)
  
4. **STATUS REPORTS:**
  - A. ***Bi-monthly review of any new City parkway street trees in proposed developments***  
Erik Reeves gave final count of trees from the Citrus Valley Development. 239 trees will be planted.
  
  - B. ***Bi-monthly Street Tree Overview - Update on city parkway trees trimmed, removed, or planted***  
  
Erik Reeves reported that the removal of trees is updated. Tree planting by West Coast Arbors will be 24” box trees and 80 palm trees on Industrial Park Ave and around the city. Should be completed around mid-July 2023. Committee member McCleod asked for clarification on trees being removed, Mr. Reeves informed the committee if a tree is a dead, it doesn’t need recommendation for removal by the Street Tree Committee because it already meets the criteria for removal. Committee members suggested using door hangers when a tree is removed.
  
5. **OLD BUSINESS:**
  - A. ***Possible action on updating Street Tree Policy & Guidelines Manual*** –  
Andy Hoder handed out the updated revision of the Street Tree Policy and Guidelines Manual. Chris Sedmack requested that the committee members review the revised manual before it is submitted for final submission to the City Council. Kelly Covey requested that a

Redlands Tree pallet be put on the city website so that the community will know what to use for tree planting.

**B. Discussion on heat index and affects in relation to parking lot areas and tree trimming effects** - Kelly Covey is in the process of getting software for Urban Heat Island for the city to keep/own. A proposal is being put together.

**C. Discussion on historical landmark trees:**

Erik Reeves will review and table to next meeting. Adrian Asencio expressed concern over the wooden stakes and rubber tree bands that are still on trees around the city. Adrian Asencio will provide list of parkway trees with old stakes that need to be removed and will contact Erik Reeves with list.

**6. NEW BUSINESS:**

**A.** West Coast Arborist staff gave a 15-minute presentation on how BMP for tree trimming. WCA may attend a later meeting to provide a PowerPoint presentation with more in depth information.

**B. Discussion and possible action on tree removal at the following locations:**

- 125 Azalea Ct. Holly Oak – Homeowner, Joe Halabian, was present to request removal of the Oak tree in the parkway because of possible slip and fall causing injury to his wife or himself. Adrian Asencio motioned to remove the tree and to be replanted with at least one new tree suitable for that cul-de-sac. Kelly Covey second the motion. Motion passed. (Chris Sedmack, Jessica Barrios, Kelly Covey, Katherine Vienne and Adrian Asencio to remove, Bettina McLeod voted not to remove)
- 246 E. Pioneer Ave. Holly Oak – Motioned passed to keep the tree (Adrian Asenico motioned, Katherine Vienne 2<sup>nd</sup>, Chris Sedmack and Kelly Covey, Jessica Barrios, Bettina McLeod)

**7. POSSIBLE AGENDA ITEMS FOR NEXT MEETING:**

- A. Read and review West Coast handout
- B. Discussion of the revised Street Tree Committee Maintenance and Guidelines Manual
- C. Discussion and possible action on City Door hangers informing homeowners/businesses of their tree(s) on CC approved Historical Tree List
- D. Discussion and possible action on updated Redlands Tree List

**8. ADJOURNMENT AT 7:23 PM to August 24, 2023.** Submitted by Jessica Barrios, Secretary